



*City of Naples*

FINANCE DEPARTMENT  
PURCHASING DIVISION  
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735 EIGHTH STREET SOUTH • NAPLES, FLORIDA 34102-6796  
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Request for Written Quote  
Quote # 002-14

### **TENNIS COURT RESURFACING**

**OVERVIEW:** This quote is to seek a contractor to provide all labor, equipment, and supervision necessary to perform the work described below for 6 courts at the Arthur L. Allen Tennis Center at Cambier Park, City of Naples. If the contractor's work becomes unsatisfactory, the contractor shall be notified, requiring corrective action.

#### **SCOPE OF WORK**

##### **Specifications:**

1. Clean courts of all excess dead material, surface algae, mold and other organic growth as necessary.
2. Mechanically scarify the entire court surface with a hydraulically controlled scarification blade.
3. Remove excess material from low end of court. Either apply to high end or dispose of.
4. Add 3.0 tons of new Hydro blend clay without binder to each court using a laser-guided blade.
5. Water and compact entire surface.
6. Install new herringbone style line tapes on each of the courts.
7. Groom court and leave in ready to play condition.

##### **Additional work and materials to be provided by contractor:**

1. Adjust all hydro-grid float valves and replace any valves that are not working properly.
2. Adjust water levels on all courts.
3. Treat perimeters of all courts with liquid copper sulfate.

**The City of Naples will be responsible for:**

1. Providing access to site. Need six-foot wide path from unloading area to court(s).
  2. Disposal of material removed from court(s) surface plus all packaging and pallets.
  3. Turning off court irrigation in advance of start date.
- Maintenance of courts during 'break in period' as advised by contractor.

Work will not start until schedule is agreed upon by contractor and tennis staff.

**LOCATION OF WORK:** Arthur L. Allen Tennis Center @ Cambier Park  
735 8<sup>th</sup> Street South  
Naples, Florida 34102

**SCHEDULE:** This is an annual contract. The project shall be ongoing without a specified completion date; however the selected contractor is expected to complete work at an acceptable pace to the City. The City requires the contractor to maintain a safe and clean work site. The City will issue a stop work notice for non-compliance.

**SECTION A: SPECIAL CONDITIONS**

- 1) Price: The price will remain firm for the contract period.
- 2) Award: An award, if any, will be made to the lowest responsive and responsible quote capable of providing the service.
- 3) Payment: Payment shall be made after satisfactory completion of the work.
- 4) Notice to Bidders: Each bidder, before submitting a bid, shall become fully informed as to the extent and character of the work required and should be licensed, if applicable. No consideration will be granted for any alleged misunderstanding of the material to be furnished or work to be done. It is understood the submission of a bid is an agreement with all of the items and conditions referred to herein.
- 5) Insurance: Proof of insurance shall be provided by the successful contractor prior to the start of work. Additionally, IRS W-9s will be required from vendors who are awarded contracts.

**SECTION B: PRICING SCHEDULE**

**THIS SHEET MUST BE COMPLETED AND RETURNED WITH QUOTE.**

**LUMP SUM COST**

Furnish all tools, labor, and materials to complete the project as required by the specifications

\$ \_\_\_\_\_

Licenses may be required for all or part of this job. Vendors are to satisfy themselves they have the necessary license(s) prior to submitting a bid.

**Contact Information**

Company Representative Signatures: \_\_\_\_\_

Printed Name and Title: \_\_\_\_\_

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone: \_\_\_\_\_

Email: \_\_\_\_\_

EIN: \_\_\_\_\_

**SECTION C: REFERENCES**

**THIS SHEET MUST BE COMPLETED AND RETURNED WITH QUOTE.  
PROVIDE AT LEAST THREE REFERENCES FOR WHOM YOUR COMPANY HAS  
PROVIDED SAME OR SIMILAR SERVICES WITHIN THE LAST 2 YEARS.**

COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
CONTACT E-MAIL ADDRESS: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
CONTACT E-MAIL ADDRESS: \_\_\_\_\_

COMPANY NAME: \_\_\_\_\_  
ADDRESS: \_\_\_\_\_  
TELEPHONE: \_\_\_\_\_  
CONTACT PERSON: \_\_\_\_\_  
CONTACT E-MAIL ADDRESS: \_\_\_\_\_

**WRITTEN QUOTE SUBMISSION**

If you have any questions, contact Gregory Givens at 239-213-7101 or [ggivens@naplesgov.com](mailto:ggivens@naplesgov.com)

**Quotes are due by 4:00 PM, October 11, 2013 via:**

- Email to [ggivens@naplesgov.com](mailto:ggivens@naplesgov.com)
- Fax to 239-213-7105
- Mail / Express Mail (see address above)
- Hand delivery to Purchasing Division (see address above)

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